

## **NFRBMEA Winter Board Meeting February 16, 2017, via conference call**

Attendance: David Gillman, Will Walter, Bruce Fowler, Myron Oftedahl, Rodney Armstrong, Deb Pike, Wayne Pike.

The meeting was called to order by President David Gillman at 8 AM.

Reports were emailed to board members prior to the meeting.

Secretary's Report—Minutes from the fall board meeting were reviewed. Will Walter filled in as acting secretary at that meeting. Rodney moved and Myron seconded to approve the minutes. Motion carried

Treasurer's Report—Myron presented the treasurer's report. We have a checking/savings account balance of \$22,698.71. Myron made a correction on the National Conference asset account. After discussion it was moved by Will and seconded by Bruce to approve the treasurer's report as corrected. Motion carried.

Communication Director's Report—Deb discussed a new landing page for the national conference website. She is waiting for the fall joint board meeting minutes from NAFBAS and will post them when received. Rodney moved and Myron seconded to approve the report. Motion carried.

2018 National Conference—Members of the planning committee for the 2018 conference in Harrisburg, PA joined in the conference call: NFRBMEA members Miguel Saviroff and Barry Kurtz, along with Maria Graziani, Sarah Cornelisse and Jim Ladlee of the Penn State Extension Service. The committee is looking forward to a meaningful conference in Harrisburg. Barry reported that a contract has been signed with Hilton for our hotel site. Myron reminded them to make use of the conference credit card for expenses as they are incurred and to check into filing for a sales tax exemption with the state of Pennsylvania. Jim requested that we forward any contact names that the planning committee should be working with to make the planning go smoother. Other 2018 conference topics discussed were lining up a Harrisburg Visitor Bureau video for use at the 2017 conference in Des Moines, selecting a conference theme by the time we meet in Des Moines and how to obtain evaluations for past conferences. Miguel asked about the procedure for handling local sponsorships. Wayne discussed how the local and national sponsorships are typically handled.

2017 Conference (Des Moines, IA)—There has not been any communication with Kent Vickre and NAFBAS at this time about this year's conference. Wayne is also waiting to be contacted by NAFBAS concerning fundraising and sponsorships.

CHS Scholarship Program—Coordinator Tina LeBrun was present to report that CHS had committed \$10,000 for this year's early career scholarship program. She has a draft of the application that Mark Holkup has used in the past. Tina requested that everyone assist in getting the word out to ag education groups in their respective states. A deadline of April 15-20 was suggested although we have accepted applications as late as the end of May if there are still openings. Iowa State Extension needs to be contacted. Bob Rhea and NAFBAS need to be contacted to get the information out in their areas. Will volunteered to help with selecting applicants if necessary.

Nuts & Bolts—A spring issue can go out anytime. Deb would like more 2017 conference information to be included in this issue. David gave suggestions for articles and that we send them to Deb by March 10.

Awards—As of this time we have one individual selected to receive the conference Award of Appreciation and one retiring officer plaque to present. David will take nominations for the NFRBMEA Distinguished Service Award and will conduct voting via email if necessary.

NFRBMEA Annual Report—As past president Will is responsible for getting the various reports compiled and forwarding them to Deb. The report is done in digital form only. Deb needs them in a timely manner to organize them and put the report together by national conference time.

Josh Tjosaas was unable to be present at the meeting. His term is expiring and we will need to select his replacement for the NCAE board. Lori Tonak has been suggested as a possibility.

It was moved and seconded to adjourn the meeting. Motion carried. Our next meeting will be in Des Moines on June 11.

Respectfully submitted,  
Rodney Armstrong, Secretary

Addendum: Josh Tjosaas, who was unable to participate in the morning conference call, emailed his NCAE report to the board later. He will promote the CHS Early Career Scholarship information through the Monday morning monitor as well as through the council. He reported on programs and the council has been working on.