

NFRBMEA 2016 Fall Board Meeting

September 19, 2016—Best Western Plus, Clive, (West Des Moines) Iowa

David Gillman, Bruce Fowler, Myron Oftedahl, Will Walter, Deb Pike, Wayne Pike

The meeting was called to order by President David Gillman at 8:30 A.M. In the absence of Rodney Armstrong, Will Walter was selected to act as secretary.

Secretary's Report—Minutes from the pre-conference and post-conference meetings were reviewed. Will moved and Myron seconded to approve the minutes as presented. Motion carried.

Treasurer's Report—Myron presented the treasurer's report. A thorough review and productive discussion ensued. The timing of revenue and obligations were explained. Current reports do not reflect the net income from 2016 conference until that actual budget is complete and split upon meeting of the joint boards. Bruce moved to approve the treasurer's report. Will seconded. Motion carried.

2016 Conference review—Will gave a report on the joint NFRBMEA/NAFBAS/NCFMEC triennial conference held in Sioux Falls, SD the past June. There were 243 attendees; 61 NAFBAS, 54 NFRBMEA, 46 NCFMEC, 82 Spouse & children. The conference seemed well received by those in attendance. Good weather provided an excellent experience for the outdoor activities of tours and group evening picnic. A substantial profit was made due to: 1) Large attendance. 2) Minimal costs for presenters. 3) Large amount of vendor fees and general sponsors. 4) Relatively low meal costs. Bruce moved and Will seconded to make a recommendation in the joint board meeting with NAFBAS to retain \$10,000 of the profit in the conference account prior to disbursing remainder to the two organizations. Motion carried.

Communications Director report—Deb reported the following: Membership 76 total including 5 Affiliate members and 1 Lifetime. 74 dunning letters have been sent out with 21 responses. Deb stressed the importance of board members contributing information to provide for the Nuts & Bolts publication. Photos from the 2016 conference are still to be displayed on the conference website. The basic web page is up for the next two conferences.

NCAE report—Josh Tjosaas submitted a report to President Gillman who shared with the board: The fiscal year has been changed to a calendar year. A new mission, vision and strategic priorities received its first approval. Josh will be taking the role as Chair of the Council for a one-year term on January 1, 2017. David expressed that a replacement will be needed for Josh to be appointed by the board at the spring board meeting and announced at the June annual meeting.

Sponsorship Policy—Wayne shared a letter of recommendations for multiple tier levels for donations. Discussion was held on the necessity of keeping contacts with our major sponsors by establishing a database of the proper contact people. Wayne also expressed the need for the joint boards to establish a Sponsorship coordinator and also have the conference planning committee appoint a local sponsorship coordinator. The board asked that Wayne present his letter and address the issue more at the joint meeting.

CHS Funds—Tina Lebrun will be the new contact person representing NFRBMEA with CHS. The new career scholarship opportunity provided for 10 individuals to attend the Sioux Falls conference. CHS also generously sponsors the general conference fund. It was stressed that each of these sponsorships require a separate report.

The 2017 National Conference will be held June 11-15 in Des Moines, Iowa. NAFBAS is hosting and Kent Vickre is the conference committee chairperson.

The 2018 National Conference is set for June 10-14 in Harrisburg, PA. NFRBMEA will be the host.

Other business included items for Nuts & Bolts, creating master calendar, identifying officer responsibilities.

With no more other business, the meeting was adjourned.