

Dr. Paul Gorman

Management Checklist: For _____

Month	Educational activities	In progress	completed
August & September	input allocations YTD		
	Finan crops & acres-input		
	CCC transactions YTD		
	Liabilities reporting & corrections		
	Inventory-crops, supplies, livestock		
	Depreciation reporting & updates		
	new crop pre-harvest marketing		
	next crop pre-plant marketing		
October & November	LDP & CCC Strategies		
	YTD financials		
	pretax planning with Excel		
	Inventories-new crop		
	AP & AR Decisions		
	new crop post harvest marketing		
	next crop pre-plant marketing		
December	Balance sheet preparation class		
	Capital purchases transactions		
	Finan preparation class		
	old crop post harvest marketing		
	next crop pre-plant marketing		
	year End Accounting mini-audits		
January	balance sheet preparation		
	Finan annual analysis completion		
February	Finan annual analysis completion		
	Financial accounting class(es)		
	Finflo cashflow planning		
March	Goals & Long Range Plans Class		
	Old crop post harvest marketing		
	New crop pre-plant marketing		
	Next crop pre-plant marketing		
	Production Accounting classes		
	Site specific/gps farming classes		
April	Finan Analysis Interpretation		
	Finflo cashflow plan revisions		
	Old, new, next marketing plan updates		
May & June & July	Supplies and Inputs		
	Farming actions & field records		
	Finan Analysis Graphs & Ratios		